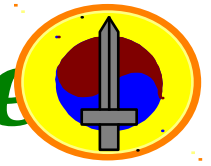




Defense Travel System



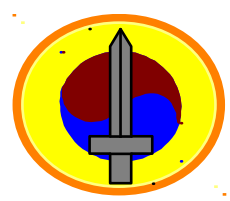
175th Finance Command

Senior Leaders' Conference

Update on DTS in Korea

SFC Broadie
NCOIC, Travel Policy

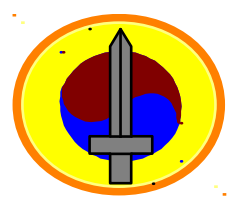
MAJ Burleson
Chief, Finance Policy



Agenda



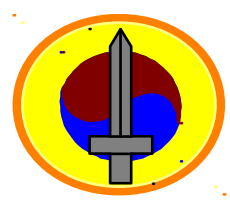
- Overview
- Limitations in Korea
- Functionality Required
- Status of DTS Fielding in Korea
- Lessons Learned
- Conclusion



Background



- **National Performance Review** - Sep 1993 -- Call for overhaul of entire DoD travel system
- **DoD Travel Reengineering Task Force** - Jan 1995 -- DoD travel system is fragmented, inefficient, expensive to administer, and occasionally impedes mission accomplishment

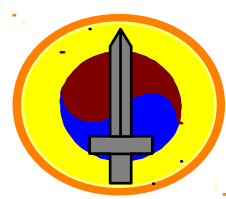


DTS Overview



DTS Vision

A seamless, paperless, temporary duty travel system that meets the needs of travelers, commanders, and process owners. It must **reduce costs, support mission requirements, and provide superior customer service**



DoD Directive



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
FINANCIAL MANAGEMENT AND COMPTROLLER
109 ARMY PENTAGON
WASHINGTON DC 20310-0109

24 SEP 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Defense Travel System (DTS) Proliferation

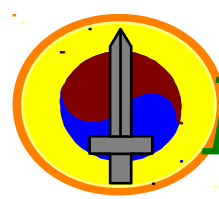
The intent of DTS is to reduce travel administration costs and improve the quality of service to Army travelers. To reach that goal, I need your support for the deployment and success of DTS.

Each Army installation should fully proliferate DTS to all travelers within 90 to 180 days after initial operating capability (IOC). Attachment A reflects sites completed in FY 04 that should be fully proliferated. At these sites, the following types of vouchers, identified on Attachment B, must be processed in DTS: routine business travel; local travel; group travel, Phase 1; and leave with official travel. Claims for these types should no longer be sent to DFAS for processing. They should be electronically processed through DTS.

To ensure compliance, we will monitor DTS usage at proliferated sites and identify activities that do not comply. Additionally, DTS usage will be included as a metric in the FY 05 Joint Reconciliation Program. We will update the list of proliferated sites in early January 2005.

If you have any questions, please contact Mr. John Schoenecker, (703) 693-2703, DSN 223, or John.Schoenecker@HQDA.Army.Mil.


Ernest A. Gregory
Principal Deputy Assistant Secretary of the Army
(Financial Management and Comptroller)



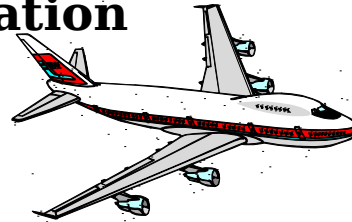
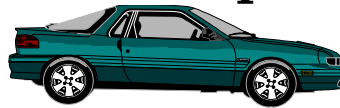
DTS Travel Authorization



**Traveler/Admin
inputs
travel orders in PC**



**Interface with CTO
for lodging, rentals
transportation**



**Authorizing
Official
approves
electronically**



**ATM advance
as required**

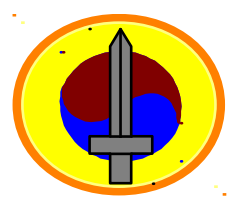
TDY



**Traveler receives
completed order;
prints as needed**



Ticketing



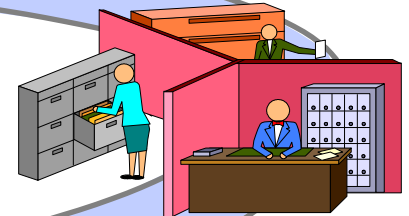
DTS Voucher Process



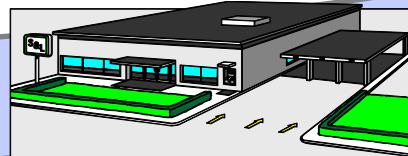
**Traveler enters
SSN, finishes
voucher**



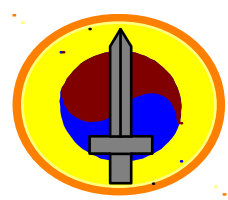
**Management
Reviews, approves,
& certifies**



**Funds sent EFT to
bank/credit union and
“split” pays to charge
card vendor**



**Electronically
sent to disbursing
for processing**



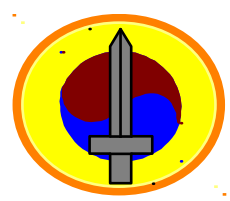
Travel Reengineering

(2of2)



Certifying Official is at Unit Level

- Certifying Officials also required to receive COL training and be designated in writing per DODFMR Volume 5, section 3306 and paragraph 330303
- Can be held pecuniarily liable for erroneous payment due to negligence



Limitations in Korea



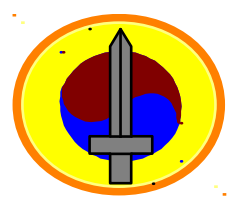
➤ Cannot accommodate travel in local currency

- **Local Nationals**
- **KATUSAs**
- **Intra-theater air travel**

➤ E-Tickets

➤ Mileage Calculator





Functionality Required



- Centrally Billed Account
- Debt Management Module
- Leave In Conjunction With TDY





Debt Management Module

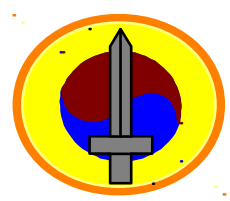


➤ Original Debt Management Function

- Traveler notified of due US by warning screen
- Authorizing Official also notified

➤ Improved Debt Management Procedures

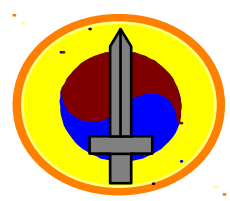
- Madison release due out 19 Apr 05
- Monroe release due out Apr-May 06



Status of DTS Fielding in Korea



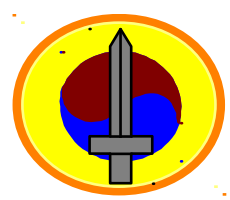
- Development of a Centrally Billed Account
- A functional Debt Management module
- Funding within the DTS PMO



Lessons Learned



- CONUS developed systems must test in all OCONUS environments
- Finance systems must account for worst case contingency – Debt Mgt
- Operate system in test mode before theater-wide fielding



Conclusion



DTS will completely reengineer military travel and provide great cost savings through technology once tailored for the Korea Theater of Operations.